



KERALA UNIVERSITY OF HEALTH SCIENCES

THRISSUR-680596

Self-Assessment Form for KUHS Theory Examination Center

(Please Put ✓ mark wherever it is applicable)

1. College Details	<u>College Index Number (CIN)*:</u> (Example of CIN: M06,N008,PM30 etc) Name of college: Address: Website: Phone Number with STD code: Fax Number with STD code: Mobile Number of Principal*: 1) 2) <u>Email Id issued from KUHS*</u>: 1) 2) * Mandatory Note: The mail id's are in the format principal.CIN@kuhs.ac.in and admin.CIN@kuhs.ac.in . All queries regarding email ids issued from KUHS to be addressed to mailhelpline@kuhs.ac.in with your CIN No, Name & Address of College, Name of Principal and Mobile Number of Principal.					
2. Courses under KUHS. (Year wise strength) <u>[A separate sheet may be attached, if necessary]</u>	Course	Year	Intake	Course	Year	Intake

	Remarks:
4. Confidential Room	Size: Width ft , Length..... ft Whether enough Power points, Network points & Telephone points provided in confidential room? Yes / No computer available and dedicated to this purpose Digital Copier Machine/ Multifunctional Office Machine available : Yes / No Single Phase 2 KVA (or more) UPS available : Yes/No Generator – 5KVA (or more) available: Yes/No Internet connection available working satisfactorily: Yes/No Internet Provider 1. Speed..... Internet Provider 2. Speed..... <u>NME- ICT / NKN Optical Fiber Internet connection:</u> Yes/No <u>NME- ICT / NKN IP number:</u> <u>VPN Setup equipments:</u> Yes/No <u>Telephone extension facility available in confidential room:</u> Yes/No <u>Fax no. with STD code</u> *: <i>(Fax equipment and line shall always be available and shall be in proper working condition during exam time to meet any emergency)</i>
5. IT Person (Minimum Qualification PGDCA/ DCA / B.Sc Computer from reputed recognised institution.)	Name : Qualifications: 1. & Institution..... 2..... & Institution..... No. of permanent computer staff available for this purpose:

6. Preloaded Computer Softwares (Minumum: Mozilla firefox version 14 or above, Winrar version 3.8 or above, any latest version pdf reader and a good antivirus expected)	Office software installed? MS office / Open Office / Others PDF reader installed? Yes/No (<i>Kindly verify the PC</i>) Internet Browser: Mozilla firefox/ Internet Explorer /Other Compressor/Decompressor Utility: Winzip/Winrar/7zip/other Antivirus & firewall installed? Yes/No If 'Yes' Antivirus..... Firewall..... Other software installed
7. Printer (Laser) Specification	Printer has Duplexer facility: Yes/No Printers Resolution:..... dpi Printer has Network card: Yes/No Printing speed of printer in ppm
8. Digital Copier & Multifunctional Office Machine	Printing facility available: Yes/No Resolution:dpi Speed:ppm Scanning speed:ppm, mono @ 72dpippm, color @ 72dpi Auto Duplex facility available: Yes/No Network facility available: Yes/No
9. Any other information	
10. General	Whether the Principal/Head of Institution is willing to undertake the responsibility of being the Chief Superintendent? Yes/No Name of the nearest Post Office with speed post facility and distance from the college..... <u>All communication to Principal /Head of Institution will be made through the eMail Id issued from KUHS.</u>

11. Remarks *	
* <i>Mandatory</i> <u>Note:</u> 1. Separate land line extension to be provided in confidential room and the telephone number and the extension number are to be intimated to KUHS, as all the mobile devices are expected to be blocked by the jammer facility. 3. The Office of the Controller of Examinations shall be able to reach the concerned in your college without any delay during all examination days in the Email (Id issued by KUHS) or Land line extension installed inside the confidential room or in the worst cases over the mobile phone of the Principal (direct). There shall not be any excuses for malfunction of any of the above. 4. Both the internet facility shall be checked for proper working condition well before the commencement of examination on all days.	

(Certified that the above-mentioned information are true and correct to the best of my knowledge)

(College Seal)

Signature:

Date:

Name of Principal / Head of Institution: